



assuredbio™

Assured Bio Labs, LLC  
228 Midway Lane Suite B  
OakRidge, Tennessee 37830  
(865) 813-1700  
info@assuredbio.com  
www.assuredbio.com

## Client Account Contract

Please Select:      New Customer      Existing Customer

Business Name: \_\_\_\_\_

Business Owner: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Billing Address: \_\_\_\_\_  
\_\_\_\_\_

Shipping Address: \_\_\_\_\_  
\_\_\_\_\_

Accounts Payable (AP) Point of Contact: \_\_\_\_\_

AP Phone Number: \_\_\_\_\_

AP Fax: \_\_\_\_\_

AP Email Address: \_\_\_\_\_

### Methods of Payment (Please Check One Box):

- Visa
- Master Card
- American Express
- Discover

Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

**Credit and Payment Terms and Conditions:**

Assured Bio Labs, LLC requires new clients to pay upfront for services and goods for 60 days with a valid credit card on file with no complications. By accepting goods and/or services from Assured Bio, the client agrees to have the credit card on file charged when payment is due and/or in the event of nonpayment for said goods and/or services. Without a valid credit card on file, upfront payment of cash or check must be made for goods and/or services prior to delivery or analysis.

Clients may request to set up an account with Assured Bio on 1/10 net 30 terms. There is a 1% discount for paying within 10 days of the date of the invoice and no penalty for paying within 30 days. (Accounts are approved on a case by case basis and a credit application may be required) Under certain circumstances other terms may be requested by the client. Please call to apply for terms.

After 30 days, invoices accrue an interest penalty of 0.066033% per day or approximately 2% per month. Invoices 90 days or more past due will be assessed a nonpayment fee of 25% or \$200, whichever is greater, and turned over to a third-party collection agency for attempt to collect on debt. Nonpayment will be reported to credit bureaus.

All payments received by Assured Bio will be received in the following order of priority: payment of any interest accrued on outstanding debts before payment of the principal debts, starting with the oldest debt.

Assured Bio retains the right to hold any samples, results, and/or reports contingent upon payment of prior debt. All past-due invoices must be paid in full including penalties and fees before the release of samples, results, and/or reports.

**By signing this document, you agree to all terms and conditions laid out in this document in entirety.**

X \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

How did you find out about us? (Circle One)

AIHA Buyer’s Guide   Email   Online Advertisement   Online Article   Online Search

Other   Referral   Social Media   Trade Show

Sign up for our newsletter