ASSURED BIO LABS, LLC
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Oak Ridge, Tennessee 37830
(865) 813-1700
customerservice@assuredbio.com
www.assuredbio.com

Professional Client Account Agreement

Information provided here is used to set up accounts for invoicing and payment processing and in our Laboratory Information Management System (LIMS) for sample processing and reporting.

Please note:

- **Chain of Custody (CoC) Forms** should be filled out using the information provided on this form to ensure consistency and proper sample tracking.
- **Business Owners** must approve any individual submitting samples for the company. List approved individuals below or contact us by email or phone.
- **Keep accounts up to date**: contact the laboratory If any of this information changes, please contact the laboratory to update your records or submit a new Professional Client Account Agreement.

Business Name: _____

Business Owner: _____

Phone Number: _____

Email address: _____

Billing Address: _____

Shipping Address: _____

Accounts Payable (AP) POC: _____

Name(s) and Email(s) for individuals approved for sample submission:

INSPECTOR LICENSE VERIFICATION

Qualify for inspector pricing by providing proof of a valid and current professional license or certification relevant to the field of work. This includes, but is not limited to Certified Industrial Hygienist, Mold Inspection, Home Inspector License, other environmental or property inspection, or remediation service.

License/Certification Number(s): _____

Issuing Authority(s): _____

License Type(s): _____

Expiration Date(s): _____

TERMS AND CONDITIONS: CREDIT AND PAYMENT

Assured Bio Labs, LLC requires customers to set up an account with Alternative Payments prior to ordering services or products. This account allows clients to securely manage payment methods and view current and past invoices. Available payment options include:

- **ACH (Electronic Bank Transfer):** No processing fees
- **Credit or Debit Card:** Subject to a standard processing fee
- **Net 30 Terms:** Available upon approval by the accounting manager and/or owner

Clients approved for Net 30 terms can conveniently view current and past invoices and manage account information through an Alternative Payments account.

Outstanding Invoices of more than 30 days will incur a late fee of 2% per month until the balance is paid in full.

Assured Bio reserves the right to:

- Report delinquent accounts to credit bureaus.
- Require payment upfront for clients with a history of late or delinquent payments.

By signing below, the client acknowledges and agrees to all terms and conditions set forth in this agreement in their entirety.

Signature: _____

Printed Name: _____

Date: _____

How did you find Assured Bio Labs?

- ☐ Online Search
- ☐ Referral _____
- ☐ Social Media
- ☐ Online Advertisement
- ☐ Email
- ☐ Trade Show
- ☐ AIHA Vendor Directory
- ☐ Online Article
- ☐ Other _____